

Swimming Area Director Tompkins County

Department: Various Towns and Villages

Classification: Approved Non-competitive for all towns and villages on 06/22/71 by the NYS Civil Service Commission ONLY if part-time or seasonal. Competitive for all others.

Approved: 10/27/70

Revised: 10/88; 03/15

By: HH, Commissioner of Personnel and the NYS CSC

MINIMUM QUALIFICATIONS:

Graduation from high school **AND** two seasons of responsible experience in a swimming area program, or an equivalent combination of training and experience.

Tompkins County is Committed to Equity and Inclusion. We encourage those with similar values to apply.

SPECIAL REQUIREMENT FOR ACCEPTANCE OF APPLICATIONS:

Eligibility for a Red Cross certificate in beginning swimming instruction, waterfront safety instruction, or instructor training. Possession of certificate at time of appointment.

DISTINGUISHING FEATURES OF THE CLASS:

This is supervisory work involving the safe, efficient, and economic operation of a swimming area. Work is performed under the general supervision of the Director of Recreation. Direct supervision is exercised over a staff of swimming area personnel. The incumbent will perform all related duties as required.

TYPICAL WORK ACTIVITIES:

- Supervises and assists in the operation and maintenance of bathhouse, toilets, picnic grounds, pool or beach, and all swimming area equipment;
- Trains and schedules lifeguards and staff for individual swimming programs;
- Stands watch at pools or patrols the park waterfront, keeping bathers within bounds and in going to their aid when they are in difficulty;
- Maintains order and enforces safety rules;
- Keeps records of attendance at area, inventory, bathing suit rentals, cost of operations, receipt of money, payrolls, and other necessary paperwork.

KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Thorough knowledge of modern methods, materials and tools used in the operation of a swimming area;
- Good knowledge of first aid, lifesaving and rescue work as applied to accidents in the water;
- Ability to plan and direct the work of others;
- Ability to deal effectively with the public and others and to secure their cooperation;
- Ability to keep records and make reports;
- Initiative, mental alertness, and good judgment are required personal characteristics.
- The employee's physical and mental condition shall be commensurate with the demands of the position.

Originally created 10/14/70

S57.doc