

ELECTRIC UTILITY SUPERVISOR

Tompkins County

Department: Village of Groton
Classification: Competitive
Labor Grade: 0
Approved: 12/12/80
Revised: 06/28/04
By: HH Commissioner of Personnel

MINIMUM QUALIFICATIONS:

Graduation from high school or possession of a high school equivalency diploma, one year of experience as an electric utility worker on high voltage electric power distribution systems **AND EITHER:**

- (a) Two additional years of experience as an electric utility worker; **OR**
- (b) Two additional years of experience as an electrician; **OR**
- (c) One additional year of experience as an electric utility worker **AND** two years of experience as an electric utility helper;
OR
- (d) Any equivalent combination of training and experience as defined in (a), (b) and (c) above.

Tompkins County is Committed to Equity and Inclusion. We encourage those with similar values to apply.

DISTINGUISHING FEATURES OF THE CLASS:

This is a supervisory position involving responsibility for the installation, maintenance and repair of a municipal electric power distribution system, including all overhead and underground electric power lines and related equipment. The work is performed under the direct supervision of the Electric Utility Superintendent. Supervision is exercised over the work of electric utility workers and helpers. The incumbent will perform all related duties as required.

TYPICAL WORK ACTIVITIES:

- Supervises and participates in the erection of poles, placing of crossarms, guying of poles and installation of street lights, transformers and other equipment;
- Supervises and participates in the stringing of electric power lines on poles and through underground conduits;
- Supervises and participates in the repair of transmission lines, street lights and signal lights;
- Supervises and participates in the running of service lines from poles to consumer's premises;
- Trims and fells trees in path of transmission lines;
- Operates motor equipment in connection with the work;
- Tests and repairs electric meters;
- Answers emergency telephone calls and directs the investigation and repair of lines and equipment;
- Prepares various activity reports and records;
- Oversees electric utility department in the absence of the superintendent.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Good knowledge of the practices used and equipment required in the installation, maintenance and repair of electric power distribution systems and equipment;
- Good knowledge of the principles of electricity as they apply to high voltage distribution systems;

- Good knowledge of the standard safety precautions used in the handling of high voltage electric circuits;
- Ability to splice wires and cables;
- Ability to follow oral and written instructions;
- Ability to plan and supervise the work of others;
- Willingness to work at considerable heights and under adverse weather conditions;
- Physical strength and endurance;
- Physical condition commensurate with the demands of the position.