

Nurse Practitioner/Physicians Assistant - BOCES Tompkins County

Department: Tompkins-Seneca-Tioga BOCES

Classification: Competitive

Approved: 7/2023 by HB

By: HB, Deputy Commissioner of Human Resources

MINIMUM QUALIFICATIONS: EITHER:

1. Certification to practice as a Family Nurse Practitioner or Physician assistant **AND** one year of full-time paid (or the equivalent part-time) experience providing medical care, pediatrics, mental health experience is a bonus. **OR**
2. Certification to practice as a Physician's Assistant **AND** one year of full-time paid (or the equivalent part-time) experience providing counseling and education to patients as a Physician's Assistant.

SPECIAL REQUIREMENTS FOR ACCEPTANCE OF APPLICATIONS:

1. If qualifying under (a) above, the applicant must possess a New York State Registered Professional Nurse's license at the time of application. Possession of a New York State Registered Nurse Practitioner license (family) and DEA license is required at the time of appointment.

If qualifying under (b) above, the applicant must possess a Physician's Assistant Certification at the time of application. Possession of the Physician's Assistant and DEA license is required at the time of appointment.

2. Appointees will also be required to possess and maintain a valid New York State Driver's License or otherwise demonstrate the ability to meet the transportation requirements of the position.

DISTINGUISHING FEATURES OF THE CLASS:

This is a professional position encompassing a full range of responsibilities within the Tompkins Seneca Tioga BOCES (TST) and the component school districts. The work will include but not be limited to all practices that fall within School Health Services, as required by NYS. In addition, the individual will provide counseling and education to students, families and staff as needed regarding physical and mental health as needed.

TYPICAL WORK ACTIVITIES:

- Provides professional Nurse Practitioner or Physician's Assistant service as a member of a multi-disciplinary treatment team and works with the TST BOCES and the component districts;
- Provides physical examination when needed;
- Consultation with primary care providers;
- Assesses and identifies patient nursing care needs and prepares and carries out a nursing care plan;
- Participates in the intake, screening and diagnostic evaluation of students
- Visits patients' homes to identify factors in the social, psychological and physical environment which may contribute create a barrier to optimal health or learning in order to better support families.
- May refer clients to other agencies for a variety of needed services;
- Makes recommendations to fellow team members regarding emergency or continuing care and suggests alternative treatment plans;

- Maintains contact with agencies such as schools, social services and probation officers to understand and/or overcome clients' medical and psychological problems;
- Advises the family of methods of dealing with or correcting emergency situations and on the availability of medical, social, and housing facilities for the patient in the community;
- Participates in and assists fellow team members in assessing, planning for, meeting and evaluating patient needs to aid in the formulation of a treatment plan;
- Assists in Public Health or Mental Health education, consultation, and public relation activities;
- Provides in-service health or school health education, orientation and consultation to staff and other community agencies;
- Attends courses and performs independent study and reading to further professional growth; and
- Compiles and maintains a variety of records, reports and statistical information

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Thorough knowledge of psychiatric and other medication;
- Thorough knowledge of the principals and practices of medicine, school health, public health mental health and mental health;
- Good knowledge of current trends and theories in the treatment of patients with physical, mental or emotional problems;
- Good knowledge of community organizations and resources available;
- Working knowledge of abnormal signs and symptoms relating to physical, psychological and emotional health;
- Ability to provide mental health teaching and consultation to staff and community agencies;
- Ability to establish and maintain cooperative working relationships with patients, families and colleagues;
- Ability to communicate effectively both orally and in writing;
- Skill in the application of current medical procedures and techniques of patient care;
- Empathy for persons with physical, emotional and mental health problems; and
- Physical condition commensurate with the demands of the position.

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