

Seasonal Worker II Tompkins County

Department: Highway
Classification: Non-competitive
Labor Grade: Blue Collar Grade 7
Approved: 12/2022
Revised: 2/2024
By: HB, Deputy Commissioner of Human Resources

MINIMUM QUALIFICATIONS:

The applicant must possess a valid New York State Commercial Driver's License, Class A or B, at the time of application and maintain such license for the duration of employment.

SPECIAL REQUIREMENT FOR THE TOWN OF ITHACA AND TOMPKINS COUNTY HIGHWAY DEPARTMENT:

The candidate must possess a valid New York State Commercial Driver's License, Class A or B at the time of application. There can be no Air Brakes restriction listed at the time of application. Depending on the vehicles owned by the agency in which hired, the candidate may be required to demonstrate the ability to safely and effectively operate a heavy truck which utilizes a manual transmission. The incumbent must possess a Tank endorsement (N) within 90 days of appointment. The employee must maintain the CDL and appropriate endorsements for the duration of employment. Failure to maintain the required license may result in termination of the employment situation.

Tompkins County is committed to Equity and Inclusion. We encourage those with similar values to apply.

DISTINGUISHING FEATURES OF THE CLASS:

A Seasonal Worker performs routine unskilled manual labor typically consisting of flagging, pothole patching, digging, carrying, mowing, brush cutting, water sampling, seeding, mulching, assisting with surveys, etc. Seasonal Workers must possess physical endurance and a willingness to perform heavy and/or repetitive work in an outdoor work environment, occasionally in adverse weather conditions. He or she will also be required to operate a pickup truck as necessary to carry tools, supplies and co-workers to and from a work site. The incumbent works under the constant direct supervision of a crew leader. The incumbent is required to perform any and all labor requested of him or her.

TYPICAL WORK ACTIVITIES: Illustrative Only

- Serves as a flagger in support of road repair crews;
- Assists a crew with the patching of streets and roads;
- Loads and unloads trucks containing aggregate and bituminous materials;
- Shovels, rakes and tamps gravel or asphalt in order to effect repairs to roadways and shoulders;
- Excavates and backfills for construction and repairs;
- Operates a pickup in support of project operations;
- Cleans streets, park areas, culverts, and basins;
- Mows grass, cuts brush and trees;
- May be required to clean and maintain buildings/grounds;
- Assists in the installation and maintenance of traffic signs and markings;
- Performs any and all routine labor as directed by a supervisor.
- Operates a truck in connection with the removal of snow and refuse, and the transportation of stone, gravel, and supplies;

- Operates a tractor with mowing attachments or a truck with a snow loader, snow plow, or other attachments;
- Operates other street construction equipment;
- Performs preventative maintenance of department equipment;

When working at Tompkins County Soil and Water Conservation District

- Operates a pickup in support of project operations;
- Collects water samples and other water monitoring data;
- Load and operate hydro-seeder for county hydroseeding program;
- Utilizes survey and GPS equipment to inventory and map culverts, catch basins, ditches, waterways, diversions and other conservation practices under direction of a supervisor;
- Assists with surveying projects;
- Support Aquatic Invasive Species Spread Prevention Program by posting permit signage along treated waterways, collecting water quality samples;
- Support Agricultural Environmental Management Program by collecting/compiling field data and maps;
- May be required to clean and maintain vehicles/equipment;
- Interact with partner agencies, to every reasonable extent, in accomplishing the goals of the District;
- Performs any and all routine labor as directed by a supervisor.

KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

- Ability to follow instructions;
- Ability to lift heavy weights;
- Ability and willingness to work in adverse weather conditions;
- Physical endurance;
- The employee's physical condition shall be commensurate with the demands of the position.

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